



STUDENT LED CONFERENCE: SAMPLE E-INVITE

STUDENTS TAKE OWNERSHIP OF THEIR LEARNING JOURNEY!

Relevance of the Email:

- A warm and **welcoming** invitation to the parents to attend the Student Led Conference (SLC) which is conducted towards the end of the academic year.
- It gives parents a quick brief on the **date and time** of the SLC and also what they can expect to see during the conference.
- **Important dates** related to the last working day and school timings are also included in the communication.

SAMPLE INVITATION TO PARENTS

Dear Parents,

Over the coming week, each child will be putting together a portfolio of their learning journey that will include a **selection of moments, experiences, artefacts and evidences** of what they have enjoyed through the year.

They are very excited to present this portfolio to you in the Student Led Conference (SLC) on **Wednesday, 22nd March from 10:00 am to 11:00 am.**

The process of how this portfolio is curated and crafted is as follows:

- **Revisiting** of the entire year to recall all the experiences and concepts the students have learned.
- **Reflecting** on each learning experience.
- **Selecting** samples of work, they have done so far with the help of buddies and peers.
- **Evaluating** what they would like to put in the final portfolio by explaining the reason for choosing the same.

Your role as a parent is to **encourage** your child while they are presenting the individual portfolio. Please give your 100% attention to the child and avoid getting distracted by other things happening in your environment. Your child has put a lot of time and effort in selecting, evaluating and designing the portfolio and therefore we request the presence of both parents to make this moment for your child most memorable.

* Watch the attached video to catch a glimpse of what's happening and the excitement in the classroom 😊!



Some Important housekeeping details and dates:

- On the day of SLC the students will come to school at **8:00 am** and go home with the parents after the SLC.
- Do send a big and strong carry bag with your child on Monday, 20th March for taking their **books and worksheets home.**
- The last working day is **Wednesday, 22nd March.**
- School reopens on **Monday, 3rd April** for the new academic year.

If you have any **questions or queries**, we'll be happy to answer them on email. Please send them to us in the same thread of this email.

Regards,
Key Stage 1 Team

Invitation designed by children:

